



**NIGEL MEAD**

## QUOTATION FOR ARTLOGIC DATABASE

### FEES FOR ARTLOGIC PRO – SUBSCRIPTION ONLY

System subscription licence (includes TWO users)	£	180.00 per month
Additional users @ 35.00 per month each	£	0.00 per month
Total	£	180.00 per month

**This database quote is part of a package deal with an Artlogic website.**

<b>Package deal total per month</b>	<b>£</b>	<b>250.00 per month</b>
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Additional user licences can be added at any time and are £35.00 extra per month.

Fees are payable quarterly in advance and include database system hosting, 2,500 free emails per month, daily backups, email / telephone support and free upgrades.

To place your order, please initial this page below and sign this document on page two and return both pages by post to the address below or scan both pages and email back to us.

Your signature confirms agreement to the prices shown above and the conditions of sale overleaf plus our standard terms and conditions and our Subscription-Licence-Agreement.pdf document. The signatory should be a director or owner. If that is not possible the role of the signatory should be explained to us.

Your initials .....

GENERAL TERMS:

1. Prices shown exclude Value Added Tax (currently 20%) which is payable to clients in the European Union (except businesses outside the UK who supply a valid VAT number). No sales tax is added for clients outside the EU. Applicable sales tax may also be added in the USA.
2. We need 90 days' notice in writing for cancellation.
3. Our subscription licence fees are charged quarterly in advance and must be settled by via credit/debit card or some form of automatic payment. All UK clients must pay by Direct Debit.
4. This quotation is valid for seven days from 7 January 2020.
5. Artlogic Database is a generic system and we will not modify it without prior agreement. It is subject to our Subscription Licence Agreement and our company Terms and Conditions, available from our website at <https://artlogic.net/terms/>
6. You need to have enough user licences. Additional user licences in the future are charged at the prevailing rate (currently GBP 35.00 per month).
7. If we are performing imports, we will make a written estimate for the timescale otherwise, set up will be completed in 5 working days of receipt of your first payment. We will set you up sooner if we can.

INCLUSIONS:

1. Importing data and images via our import team is excluded but we have fantastic import tools that we would encourage using. Importing one Artworks spreadsheet via the import team would cost GBP 250 providing the data is supplied in our import template spreadsheets containing no relationships with other tables, internal relationships or use of value lists that are not implied by our sample spreadsheet templates. The data must be in the correct columns in the required format. Images may also be imported as part of this process if they are a suitable size and format and named with a unique value which matches a field in the spreadsheet (e.g. there must be a direct relationship between the image filename and the artwork record such as stock number or ID). Images must be supplied in a single directory on a memory stick/Hard Disk. Images must be jpg format of type sRGB colour or RGB colour. Our import team can also provide an import of contacts for GBP 100 providing the data is also supplied on our contacts template spreadsheet. If you add columns to the spreadsheets, there is usually an additional charge and you must discuss this before delivery of the data if we have scheduled an import. You must also specify where the data should go in our system when this is not obvious.
2. 2,500 emails per month sent through Artlogic Online. Check our website for the current mailing price plans.
3. Unlimited Contacts and Artworks records. Each artwork can have multiple images and each image can be up to 15MB in size and up to 6000x6000 pixels. There is no limit to the number of standard artwork images you can upload and an image storage limit of 150GB, with upgrades available.
4. 5 GB storage allowance for uploaded document, such as purchase invoices, loan agreements, etc. Additional document storage is available.
5. Unlimited Private View web pages can be made with a high offline storage allowance on mobile devices.
6. Up to five free device activations for the PrivateViews app. GBP 10 pm for each extra device.

EXCLUSIONS:

1. Website development or hosting or data / image feed for website.
2. Private view customisation, custom documents, custom backup systems.
3. High-resolution image storage service is available starting from GBP 15+VAT per 50GB per month.
4. Additional consultancy, analysis or scripting relating to imports of data or images. Please note that we cannot accommodate data from other systems without charge if it does not belong in the respective part of our system; for instance we cannot import details exported from your old contacts system that contain information regarding previous purchases, invoices, correspondence, etc. except for the fields on the spreadsheet templates. If you want to clarify what is possible, we will need to see the data from which you would like us to import or populate a few records on the spreadsheet templates. If you add columns to the spreadsheet, there is usually a charge and you must discuss this before delivery of the data if we have scheduled an import. You must also specify where the data should go in our system when this is not obvious.
5. Formal or one-to-one training in person, custom training documents or virtual training sessions. Training sessions can be arranged at GBP 100+VAT per hour plus travelling time, and expenses.
6. Customisation to relating to multiple gallery location requirements, including multiple tax rates, document templates, font preferences, invoice and stock numbering systems for each location.
7. Customisation to give users different views and privileges.

Signature ..... Date .....

Name ..... Position .....